

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

APRIL 25, 2017

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey.

The meeting was called to order by Dr. Critelli, Board President, at 7:00 P.M.

A. ROLL CALL

Dr. Critelli - President
Mr. Covin - Vice President
Mrs. George

Mr. Grant
Mr. Dangler
Mr. Zambrano

Mr. Parnell
Mrs. Widdis
Rev. Bennett

Administrator's Present

Dr. Salvatore
Mrs. Valenti

Dr. Freeman
Dr. Dudick

Mr. Genovese

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. A Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Dr. Critelli, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Dr. Critelli made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mr. Parnell, seconded by Mr. Covin and carried by roll call vote that the Board approve the following item (C-3).

Ayes (9), Nays (0), Absent (0)

C-3. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 7:04 P.M.**

That the Board approve the following Resolution -

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss the **suspension with pay of Paul Eschelbach and the non-renewal of employment contract for Howard Coleman** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: April 25, 2017

The Board returned to open session at 7:40 P.M.

ROLL CALL

Dr. Critelli - President	Mr. Grant	Mr. Parnell
Mr. Covin - Vice President	Mr. Dangler	Mrs. Widdis
Mrs. George	Mr. Zambrano	Rev. Bennett

D. APPROVAL OF MINUTES

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of March 28, 2017
- Regular Meeting minutes of March 29, 2017

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY17 MARCH TRANSFERS

I recommend the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY17 March Transfers as listed be approved for the month ending March 31, 2017.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: April 26, 2017

2. BOARD SECRETARY'S REPORTS - MARCH 31, 2017

I recommend the Board approve the Board Secretary's Reports for the month ending March 31, 2017 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

3. **REPORTS OF THE TREASURER - MARCH 31, 2017**

I recommend the Board approve the Reports of the Treasurer for the month ending March 31, 2017 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the March 31, 2017 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I recommend the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of March 31, 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:
Nays:
Absent:

Date: April 26, 2017

6. **BILLS AND CLAIMS – MARCH 30, 2017 AND APRIL 1 - 25, 2017 FOR CHRIST THE KING AND LAURA WIDDIS**

I entertain a motion that the Board approve the March 30, 2017 and April 1 - 25, 2017 for Christ the King and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

E. **SECRETARY'S REPORT (continued)**

7. **BILLS AND CLAIMS – MARCH 30, 2017 AND APRIL 1 - 25, 2017 EXCLUDING CHRIST THE KING AND LAURA WIDDIS**

I entertain a motion that the Board approve the March 30, 2017 and April 1 - 25, 2017 excluding Christ the King and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MARCH 31, 2017**

I entertain a motion that the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for March 31, 2017 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MARCH 31, 2017**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of March 31, 2017 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. **SUPERINTENDENT'S REPORT**

1. **FY 2018 BUDGET PRESENTATION**

2. **STUDENT COUNCIL LIAISON'S REPORT**

3. **SCHOOL PRESENTATION**

"Learning Facts" is an extension of story lab which is a component of the Tools of the Mind Program. Tonight, the preschool students will share learning facts and story extensions about three of their favorite destinations. You are invited to come fly with us on JMF ECLC Airways to Africa, Germany and the Caribbean. Please sit back, and enjoy the flight!

4. **PRESENTATION OF AWARDS**

A. **SEMAN TOV DRIVER AND BUS AIDE**

Certificates will be awarded to Nathaniel Woolbright and Jose Ramirez for their valiant efforts in helping a student in need.

B. **ENERGY EXCELLENCE AWARD FROM CENERGISTIC**

Patrick Bannon, Cenergistic, will present the Energy Excellence Award to Dr. Salvatore. The award recognizes the Long Branch Board of Education for reaching a significant savings milestone of over \$2 million. The award celebrates a solid, sustainable program and the support and cooperation of administration, faculty and staff.

C. **VERY IMPRESSIVE PRODUCE AWARD FROM NJ BUREAU OF CHILD NUTRITION**

Janet Celi, Fresh Fruit and Vegetable Coordinator from the New Jersey Bureau of Child Nutrition, will present an award to Dr. Critelli, Board of Education President, Dr. Salvatore and Nawal Maroun of Sodexo for recognition of the George L. Catrambone School achieving 2nd place in the Fresh Fruit and Vegetable "Very Impressive Produce" category.

D. **NEW JERSEY GREEN RIBBON AWARD FROM NJSBA**

Allison Mulch, New Jersey Audubon Society and John Henry, School Boards Association will present the New Jersey Green Ribbon School awards to Christopher Volpe, Principal of the George L. Catrambone School and Michael Vitarello, Principal of the Long Branch Middle School.

E. **ENERGY STAR AWARD**

Energy Star certificates will be presented to Christopher Volpe, Principal of the George L. Catrambone School, Michael Vitarello, Principal of the Middle School and Gary Vecchione, Energy Manager by Dr. Critelli and Armand Zambrano.

F. **SUPERINTENDENT'S REPORT (continued)**

5. **RECOGNITION OF ACHIEVEMENT**

A) **LONG BRANCH ENVIRONMENTAL COMMISSION'S POSTER CONTEST**

The Long Branch Environmental Commission sponsored a poster contest entitled "Make Long Branch A Litter Bit Better". The winners recognized are as follows:

Middle School

Christian Rodriguez - 1st Place

Eliza Lemus and Jessmarie Delgado - Honorable Mention

Fifth Grade Group

Makaylah Saint Germain - 1st Place

Fernando Perez Lopez, Nija Faust and Anthony Bicalho - Honorable Mention

Third and Fourth Grade Group

Brookelynn Rodriguez - 1st Place

Shayla Fernandez, Ingrid Pacheco and Francisco Ramos - Honorable Mention

Kindergarten through Second Grade Group

Jabnelyz Crespo Borges - 1st Place

Mel Salazar Ortiz, Ja'Saan Woods and Peter Ren - Honorable Mention

B) The following bilingual parents have successfully completed the Family Literacy Series:

Maydi Alfaro

Modesta Jarquin

Romary Argueta

Aurelia Jimenez

Lorena Chavez Aguilar

Angela Ponce

Mirna Garcia Lopez

Maria Tellez-Avila

Catherine Guardado

6. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS - PARENTS**

Samerrah Cox

Courtney Jakubecy

Gabriella Breda

Gabriela Araujo

Tyshana Andrews

Joao DeOliveira

Shatarraa Turpin

Dana Delatush

B) **TEACHER OF THE MONTH - MARCH**

ANA RUGO, Preschool Master Teacher, Joseph M. Ferraina Early Childhood Learning Center, presented by Dr. Critelli

C) **SUPPORT STAFF OF THE MONTH - MARCH**

MICHELLE BORGHESE, Instructional Assistant/In Class Support Staff, A.A. Anastasia School, presented by Dr. Critelli

F. SUPERINTENDENT'S REPORT (continued)

7. TEACHERS OF THE YEAR AND EDUCATIONAL SERVICES PROFESSIONALS OF THE YEAR - 2016 - 2017

HIGH SCHOOL	-	JASON VENGELIS
MIDDLE SCHOOL	-	MEREDITH RIDDLE
AMERIGO A. ANASTASIA SCHOOL	-	JUDITH LOUIS
GREGORY SCHOOL	-	KEVIN GILBERT
GEORGE L. CATRAMBONE SCHOOL	-	LAURA TRACEY
JMFECLC	-	FRANCINE VANBRUNT
LENNA W. CONROW SCHOOL	-	SABRINA SHEERIN
MORRIS AVENUE SCHOOL	-	LAURA IANDOLI
AUDREY W. CLARK SCHOOL	-	MAUREEN KMET
PUPIL PERSONNEL SERVICES	-	LUANN CANDELMO

Dr. Salvatore reviewed the Agenda with the Board.

Dr. Salvatore reviewed with the Board his plan to abolish 3 current positions and create 3 new positions.

Dr. Salvatore - The positions to be abolished are 2 supervisory positions, one of which the individual is retiring effective June 30, 2017. The second person has been re-assigned to the 21st Century grant and the third person would become an Education and Technology Specialist which is one of the 3 new positions we would like to create; 2 Education and Technology Specialist, one 10 month and one 12 month which will be funded through Title IIA. The third position is the Environmental and Social Sustainability Officer who will be responsible not only for communications which is currently being handled by my office, but also to maintain all requirements for Sustainable New Jersey and the initiatives that we are involved with.

Dr. Salvatore summarized the Environmental and Social Sustainability Officer's job description.

Rev. Bennett – Do you have someone in mind for the position?

Dr. Salvatore – Yes for the Education and Technology Specialist, Neil Mastroianni. His current position will be abolished. With respect to the Environmental and Social Sustainability Officer and the other Education and Technology Specialist, the positions will be posted and go through the panel interview process.

Rev. Bennett thanked Dr. Salvatore and stated she was concerned about another district who created 2 positions for 2 individuals who were not qualified for those positions.

G. GENERAL ITEMS

1. RESOLUTION FOR THE ADOPTION OF THE 2017 - 2018 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET

I recommend the Board adopt the following Resolution:

RESOLUTION

WHEREAS, the Long Branch Board of Education (herein referred to as "the Board") has submitted a tentative budget to the State of New Jersey on or before March 20, 2017; and

WHEREAS, the Board has advertised the budget on April 21, 2017 in the legal section of the Asbury Park Press, with County approval; and

WHEREAS, the tentative budget is presented at a public meeting held in the auditorium of the Long Branch Middle School on Wednesday, April 26, 2017; and

WHEREAS, the amount of the total operating budget including Pre-school shall be \$97,507,334 of which \$41,439,642 shall be raised by local tax levy; and

WHEREAS, the total budget reflective of all funds shall be \$100,065,879 of which \$41,439,642 shall be raised by local tax levy; and

G. GENERAL ITEMS (continued)

1. RESOLUTION FOR THE ADOPTION OF THE 2017 - 2018 SCHOOL DISTRICT BUDGET AND TAX LEVY AND SUBMISSION OF THE BUDGET (continued)

WHEREAS, school district policy Travel/Reimbursement - Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017 - 2018 school year; and

WHEREAS, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

WHEREAS, the Board hereby establishes the school district travel maximum for the 2017 - 2018 school year at the sum of \$75,000; and

WHEREAS, the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded,

NOW THEREFORE BE IT RESOLVED, the Long Branch Board of Education hereby adopts the 2017 - 2018 school year budget and authorizes the School Business Administrator to transmit the budget to the State of New Jersey

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes:

Nays:

Absent:

Date: April 26, 2017

2. TRANSPORTATION RENEWALS – HS ATHLETICS

I recommend the Board approve the HS Athletics Transportation Contract Renewals for the 2017-2018 school year. The renewal reflects a 0.30% increase from 2016-2017 contracts.

ROUTE NUMBER	RENEWAL NUMBER	2017-2018 RENEWAL AMOUNT
HSF1	10	\$309.60
HSF2-A	10	\$361.20
HSF2-B	10	\$309.60
HSF3-A	10	\$361.20
HSF3-B	10	\$309.60

G. GENERAL ITEMS (continued)

2. TRANSPORTATION RENEWALS – HS ATHLETICS (continued)

ROUTE NUMBER	RENEWAL NUMBER	2017-2018 RENEWAL AMOUNT
HSF3-C	10	\$258.00
HSF4-A	10	\$361.20
HSF4-B	10	\$258.00
HSF5-B	10	\$309.60
HSF5-C	10	\$258.00
HSF6-A	10	\$258.00
HSF6-C	10	\$361.20
HSF7-A	10	\$361.20
HSF7-B	10	\$258.00
HSF8	10	\$361.20
HSF9-A	10	\$361.20
HSF9-B	10	\$258.00
HSW1-A	10	\$258.00
HSW1-B	10	\$361.20
HSW2-A	10	\$258.00
HSW2-B	10	\$361.20
HSW3-A	10	\$258.00
HSW3-B	10	\$361.20
HSW4-A	10	\$258.00

G. GENERAL ITEMS (continued)

2. TRANSPORTATION RENEWALS – HS ATHLETICS (continued)

ROUTE NUMBER	RENEWAL NUMBER	2017 - 2018 RENEWAL AMOUNT
HSW4-B	10	\$361.20
HSW5-B	10	\$361.20
HSS1-A	10	\$258.00
HSS1-B	10	\$309.60
HSS1-C	10	\$361.20
HSS3-A	10	\$258.00
HSS3-B	10	\$309.60
HSS3-C	10	\$361.20
HSS4-A	10	\$258.00
HSS4-B	10	\$309.60
HSS4-C	10	\$361.20
HSS5-A	10	\$258.00
HSS5-B	10	\$309.60
HSS5-C	10	\$361.20
HSS6-A	10	\$309.60
HSS6-B	10	\$361.20
HSS7-C	10	\$283.80
HSS7-D	10	\$361.20

**3. NJSIAA (NEW JERSEY INTERSCHOLASTIC ATHLETIC ASSOCIATION)
MEMBERSHIP**

I recommend the Board approve the following NJSIAA Membership statement for the 2017 -2018 school year:

Pursuant to the provisions of Chapter 172 of the Laws of 1979 approved by the Governor of the State of New Jersey on August 26, 1979 (N.J.S.A. 18A:11-3 et seq), the Long Branch Public Schools agree to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA, as participating members.

G. GENERAL ITEMS (continued)

4. TRANSPORTATION RENEWALS – MS ATHLETICS

I recommend the Board approve the MS Athletics Transportation Contract Renewals for the 2017-2018 school year. The renewal reflects a 0.30% increase from 2016-2017 contracts.

ROUTE NUMBER	RENEWAL NUMBER	2017-2018 RENEWAL AMOUNT
MSF1	1	\$305.57
MSF1-A	1	\$376.19
MSF2	1	\$305.47
MSF2-A	1	\$376.19
MSF3	1	\$305.47
MSF3-A	1	\$376.19
MSF4	1	\$305.47
MSF4-A	1	\$376.19
MSW1	1	\$305.47
MSW1-A	1	\$376.19
MSW2	1	\$305.47
MSW2-A	1	\$376.19
MSW3	1	\$305.47
MSW3-A	1	\$376.19
MSS1	1	\$305.47
MSS1-A	1	\$376.19
MSS2	1	\$305.47
MSS2-A	1	\$376.19
MSS3	1	\$305.47
MSS3-A	1	\$376.19

5. APPROVAL OF INTERLOCAL AGREEMENT WITH THE CITY OF LONG BRANCH

I recommend the Board approve/ratify the continuation of the interlocal agreement with the City of Long Branch for the dark fiber telecommunications network throughout the City to service the City and the Board of Education. The agreement is in effect from January 1, 2017 through December 31, 2021. The City agrees to pay the Board \$44,000 annually.

G. GENERAL ITEMS (continued)

6. TRANSPORTATION RENEWALS

I recommend that the Board award Transportation Contract Renewals for the 2017-2018 school year as follows:

CONTRACTOR – Jay's

In District Routes

DESTINATION/ ROUTE NUMBER	RENEWAL NUMBER	2017-2018 RENEWAL AMOUNT
Joseph M. Ferraina, ECLC J1, J2, J3, J4, J6	3	\$128,984.40
Lenna W. Conrow Preschool L1, L2, L3, L4, L6, L7	3	\$153,968.40
Morris Ave Preschool M1, M2, M3, M4, M5, M6	3	\$152,683.20
Amerigo A. Anastasia A1, A2, A3, A4	3	\$ 97,732.80
Gregory Y1, Y2, Y3, Y4	3	\$ 99,666.60
George L. Catrambone G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13	3	\$334,940.40
High School Regular Rt. LBHS	3	\$ 22,410.00
	Total	\$990,385.20

Note: The above routes reflect a 0.30% increase from 2016-2017 contracts.
All of the above listed routes include bus aides

G. **GENERAL ITEMS (continued)**

6. **TRANSPORTATION RENEWALS (continued)**

CONTRACTOR – Seman Tov

In-District Routes

DESTINATION/ ROUTE NUMBER	RENEWAL NUMBER	2017-2018 RENEWAL AMOUNT
George L. Catrambone G14	3	\$34,198.20
George L. Catrambone G15	1	\$32,117.40
Middle School 1MS	3	\$25,448.40
Middle School Special Ed SMS1, SMS2	3	\$58,658.40
HS-ALT	2	\$29,233.80
	TOTAL	\$179,656.20

Note: The above routes reflect a 0.30% increase from 2016-2017 contracts. All of the above listed routes include bus aides.

7. **APPROVAL OF AGREEMENT WITH BARNABAS HEALTH – ONE SOURCE**

I recommend the Board approve an agreement with Barnabas Health – One Source for an Employee Assistance Program for FY18 at a total cost not to exceed \$17,670.

8. **APPROVAL TO FILE 2017 - 2018 PERKINS GRANT APPLICATION**

I recommend the Board approve the filing of the 2017 - 2018 Perkins grant application in the amount of \$40,316.

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

9. APPROVAL OF HIGH SCHOOL SPECIAL EDUCATION ROUTE BIDS FOR THE 2017 - 2018 SCHOOL YEAR

The following bids for High School Special Education routes were received:

Route # SHS1			
	Route cost	Aide cost	Total route cost
First Student	\$264.90	\$58.00	\$322.90
Jay's	\$225.00	\$60.00	\$285.00
Seman Tov	\$218.00	\$37.50	\$255.00

Route # SHS2			
	Route cost	Aide cost	Total route cost
First Student	\$263.94	\$58.00	\$321.94
Jay's	\$225.00	\$60.00	\$285.00
Seman Tov	\$218.00	\$37.50	\$255.00

I recommend the Board award the High School Special Education routes to low bid Seman Tov.

G. GENERAL ITEMS (continued)

10. APPROVAL OF CHILDREN'S CENTER SPECIAL EDUCATION ROUTE FOR THE 2017 - 2018 SCHOOL YEAR

The following bids for Children's Center Special Education route were received:

Route # LB-CCMC			
	Route cost	Aide cost	Total route cost
First Student	\$269.70	\$58.00	\$327.70
Kinder Glide	\$190.00	\$45.00	\$235.00
Seman Tov	\$247.50	\$37.50	\$285.00

I recommend the Board award the Children's Center Special Education route to low Bid Kinder Glide.

11. APPROVAL OF HIGH SCHOOL ATHLETICS ROUTES FOR THE 2017 - 2018 SCHOOL YEAR

The following bids for High School Athletics routes were received:

Route # HSW6-B		
	Per event (4 hrs)	Add'l hrly rate
First Student	\$395.00	\$99.00
Seman Tov	\$367.50	\$56.84

Route # HSS2		
	Per event (4 hrs)	Add'l hrly rate
First Student	\$395.00	\$99.00
Seman Tov	\$367.50	\$56.84

G. GENERAL ITEMS (continued)

12. APPROVAL TO BORROW MONEY AGAINST STATE AID PAYMENTS

I recommend the Board approve the borrowing of an amount not to exceed \$5,233,357 due to the delay of June State Aid payments. The loan will mature on or before the date of the payment of the delayed June State School Aid payments and all interest is the responsibility of the State of New Jersey.

13. APPROVAL OF TRANSPORTATION AGREEMENT WITH HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION

I recommend the Board approve transportation for a Long Branch student, ID# 80100312, at Stepping Stone School, at a cost of \$54.71 per diem for approximately 78 days at a cost not to exceed \$4,267.38.

14. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT

I recommend the Board approve/ratify the agreement between M.A. Pasuit LLC, Literacy Consultant and the Long Branch Board of Education to provide professional development for ESL and bilingual education staff from April 24, 2017 to June 15, 2017 at a cost not to exceed \$4,500, to be paid through Title III funds.

15. APPROVAL TO SUBMIT THE FY17 IDEA COMBINED BASIC & PRE-SCHOOL GRANT AMENDMENT

I recommend the Board approve the submission of an amendment to the FY17 IDEA Combined Basic & Pre-School Grant. This amendment enables the FY16 IDEA Carryover Funds to be incorporated into the approved FY17 IDEA budget. The FY16 carryover amounts are as follows:

1. IDEA Basic - \$309,584
2. IDEA Preschool - \$1,503

I recommend the Board authorize **JanetLynn Dudick, Ph.D., Assistant Superintendent for Pupil Personnel Services**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

16. APPROVAL TO FILE INNOVATIVE APPROACHES TO LITERACY PROGRAM APPLICATION

I recommend the Board approve the filing of the Innovative Approaches to Literacy Program (IAL) application which supports high-quality programs designed to develop and improve literacy skills for children and students from birth through 12th grade in high need local educational agencies and schools. Proposed projects under the program include activities that increase access to a wide range of literacy resources (either print or electronic) that prepare young children to read, and provide learning opportunities to all participating students. If selected, the program awards range from \$175,000 to \$750,000 annually for a 2 year period.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

17. APPROVAL OF INCREASE IN PAID SCHOOL LUNCH PRICES

I recommend the Board approve, as required by the State of New Jersey Department of Agriculture, an increase in school lunch prices for paid students. The new prices will increase from \$1.90 to \$2.00 for Pre-K through elementary students and from \$2.10 to \$2.25 for Middle School and High School students.

18. GIFTS TO SCHOOLS

I recommend the Board accept the following gifts to schools indicated:

Donated by:

Long Branch Recreation Dept.	Monetary Donation of \$3,400.00
Long Branch Recreation Dept.	Monetary Donation of \$300.00
Leovigilda Perez	1 Refrigerator
Frank's Big & Tall of Ocean	\$493.25 in Suit and Accessories for Senior Student

H. PERSONNEL ACTION - (*pending fingerprints)

Comments from the Governance Committee Chair (APPENDIX H-1)

Dr. Critelli briefed the Board regarding discussions held by members of the Governance Committee. Those items are contained in the agenda under Appendix H-1.

1. RESOLUTION - SUSPENSION WITH PAY OF EMPLOYEE

I recommend the Board approve the Resolution to suspend with pay Paul Eschelbach as listed on **APPENDIX H-2**.

2. RESOLUTION TO ABOLISH (3) FULL-TIME POSITIONS

I recommend the Board approve the Resolution to abolish (3) full-time positions - **APPENDIX H-3**.

3. RESOLUTION TO CREATE (3) FULL-TIME POSITIONS

I recommend the Board approve the Resolution to create (3) full-time positions - **APPENDIX H-4**.

4. APPOINTMENT OF PARS21 ADMINISTRATIVE ASSISTANT (funded by 21st CCLC)

I recommend the Board approve the appointment of the following named individual for the 2016-2017 school year.

KIMBERLY KING, Pars21 Administrative Assistant for 21st Century Community Learning Center at a salary of \$38,957, step 1, effective April 18, 2017 (Acct#:11-000-221-105-000-12-88)(UPC#:1462-12-21CEN-SECR12)

5. APPOINTMENT OF TRANSPORTATION MANAGER

I recommend the Board approve the appointment of the following named individual:

GREGORY COHEN, Transportation Manager at a salary of \$70,000, effective June 1, 2017, replaces: Donna Critelli (Acct#:11-000-270-160-000-12-00) (UPC#:0034-12-TRNSP-MGRTRN).

H. **PERSONNEL ACTION – (continued)**

6. **RETIREMENTS**

I recommend the Board accept with regret and best wishes the retirement of the following individuals:

DIANE GOLDBERG, Instructional Assistant, effective June 30, 2017. Mrs. Goldberg has a total of 25 years of service.

ROBERT MACPHERSON, Maintenance, effective August 1, 2017. Mr. Macpherson has a total of 25 years of service.

7. **RESIGNATIONS - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individuals:

NICOLAE PAVEL, Chemistry teacher, effective June 30, 2017.

RAINA THOMPSON, Preschool teacher, effective June 30 2017.

8. **RESIGNATION - STIPEND POSITION**

I recommend the Board accept the resignation of the following individual:

BRIDGET O'NEILL, Assistant Varsity Girls Lacrosse Coach, effective March 29, 2017.

9. **PART-TIME AND STIPEND POSITIONS - 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the following stipend appointment:

<u>Before/After School Bus Aides</u>	\$10.00/hr.
Matthew McDermott, Tracy Miller	

10. **EXTENDED SCHOOL YEAR SERVICES - 2016 - 2017 SCHOOL YEAR**

I recommend the Board approve the following individuals for extended school years services:

<u>Bus Drivers</u>	\$95.00/day
Kumar Beharry, Sergio Guzman, Cesare Iengo	

<u>Corridor Aides (Fridays)</u>	\$15.71/hr./\$70.70/day
Ralph DeFillipo, John Severs, Carlos Vega	

<u>Swimming Instructor/Lifeguard (Fridays)</u>	\$26.00/hr./\$117.00/day
Kristen Catrambone	

<u>Elementary Instructional Assistants</u>	\$13.36/hr./\$300.60/wk.
Samantha Cook, Ginerva Zungri	

<u>Pre-K & Kindergarten Instructional Assistants</u>	\$13.36/hr./\$300.60/wk.
Shana Linton-Sanderson, Karen Stout, Kylie Benetsky	

<u>Substitute Special Education Teachers</u>	\$26.00/hr./\$520.00/wk.
Maureen Kmet, Mary Lynch, Kimberly Pagan, Rebecca Schwartz	

<u>Substitute Instructional Assistants</u>	\$13.36/hr./\$300.60/wk.
Melinda D'Amelio	

H. **PERSONNEL ACTION (continued)**

10. **EXTENDED SCHOOL YEAR SERVICES - 2016 - 2017 SCHOOL YEAR (continued)**

RELATED SERVICES

\$63.86/hr./\$1,436.85/wk.

ESY Speech/Language Specialists

Gina Bisogna, Kelly Disler, Marjani Morgan, Amanda Russo

ESY Occupational Therapist

Denise Buckley

ESY Counselor

William Hampton (at AWC)

CHILD STUDY TEAM EVALUATIONS

\$75.00/case

Case Conference Case Workers

Rosemary Dougherty, Eileen Ray, Janet Tucci, Melissa D'Ambrisi, Gerard Flint, Meghan McCarthy, Lindsey Schmeding, Nicholette Ballard, MaryAnne Galloway, Kerry Keating, Lisa Valenti, Kelly Disler, Marjani Morgan, Amanda Russo, Denise Buckley

Case Conference Special Education Teacher

Correne Rodas (Elementary)

11. **FUNDED PART TIME AND STIPEND POSITIONS - SUMMER, 2017**

I recommend the Board approve the following individuals for part time and stipend positions - Summer, 2017. The program will be held at the Amerigo A. Anastasia School from July 5, 2017 through August 1, 2017 and is funded by the 21st CCLC grant.

21ST CENTURY COMMUNITY LEARNING CENTER SUMMER STEAM PROGRAM

Academic Lab Instructors

\$26/hr.

Amanda Castano, Katie Gervolino, Judith Louis, Margaret Marzullo, Dina Mattia, Tarik Morrison, Edna Newman, Nancy O'Toole, Jamil Pitts, Angela Robertson, Cari Rock, Dahemia Stewart, Michael Thompson, Jonathan Trezeszkowski, Dorothy Williams-Reed

Elective Instructors

\$26/hr.

Michael Dennis, Ruby Nazon, Yvette Rice, Kristopher Soto, Amy Zambrano

Substitute Academic Lab Instructors/Elective Instructors

\$26/hr.

Shane Baker, Nicole Catalano, Star Cleveland, Dudley Davis, Stacy Simms

H. **PERSONNEL ACTION (continued)**

12. **PART-TIME AND STIPEND POSITIONS – SUMMER 2017**

I recommend that the Board approve/ratify the following summer 2017 stipend positions:

Early Childhood Enrichment Camp - Pre-School and Kindergarten - LWC

Building Facilitator \$31.43/hr.
Aisha Wickes

Student Facilitator \$31.43/hr.
Gina Vodola

Teachers - Pre-School and Kindergarten \$26/hr.
Laura Bland, Domenica Carannante, Felicia Clark, Ashley Dziuba,
Samantha Gallo, Elizabeth Gannon, Kelly Longo, Teresa Morrissey,
Patrice Perez, Melissa Riggi, Carli Garlipp, Maria Pannizi, Elaine
Scott-Atkinson, Erika Tornquist

Instructional Assistants \$13.36/hr.
Cynthia Branch, Christy Hauser, Dawasia Jones

Summer Learning Program - Grades 1 - 3 - AAA School and Gregory School

Building Facilitators \$31.43/hr.
Nikolas Greenwood, Laura Widdis

Student Facilitators \$31.43/hr.
Carlos Villacres, Tonianne Lisanti

Teachers \$26/hr.
Patricia Bruckner, Aaron Collins, Victoria Deloreto, Laurie Demuro,
Linda Dobel, Kevin Gilbert, Melissa Heggie, Suraya Kornegay,
Ebony Lawrence, Christina Marra, Michele Morey, Kelli Napolitano,
Michelle Newberry, Shawn O'Neill, Martha Prieto, Noemia Vidazinha

Swim Instructors/Lifeguards \$26/hr.
Kristen Catrambone, Elisa Perez, Richard Ricigliano

VPA Teachers \$26/hr.
John Luckenbill, George Marucci

Physical Education Teacher \$26/hr.
Greg Penta

Corridor Aides \$15.71/hr.
John Severs, Ralph DeFillipo, Desirea Medina, Veronica Billy

H. **PERSONNEL ACTION (continued)**

13. **SUBSTITUTE TEACHERS**

I recommend the Board approve the following substitute teachers:

Pamela Evans*

Maria Torres*

14. **SUBSTITUTE CUSTODIAN**

I recommend the Board approve the following substitute custodians:

Manuel Colon*

15. **SUBSTITUTE CORRIDOR AIDES**

I recommend the Board approve the following substitute corridor aides:

James Jordan*

16. **SUBSTITUTE SECRETARY**

I recommend the Board approve the following substitute secretary:

Vida Berudez*

Jirina Jordan*

Star Hart*

17. **FAMILY/MEDICAL LEAVE OF ABSENCES**

I recommend the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-5.**

18. **CHANGE OF TRAINING LEVEL**

I recommend the Board approve a change in training level for the following individual effective May 1, 2017.

MARKUS RODRIGUEZ, Amerigo A. Anastasia School Facilitator, to move from BA to MA on teacher's salary guide.

19. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-6.**

20. **STUDENT TEACHER/INTERN PLACEMENT**

I recommend the individuals listed to be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2017-2018 school years. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

Fall 2017 Semester

September – December 2017

Kean University

Ayanna Benjamin
Charlie T. Schoch

Anastasia
JMF

Kerry Keating - Social Worker
Lisa Valenti - Social Worker

Monmouth University

Katelyn Caiati
Marc Sweet

MS
HS

Jennifer Marlin - ELA
Ann Rubenstein - Social Studies

H. **PERSONNEL ACTION (continued)**

20. **STUDENT TEACHER/INTERN PLACEMENT (continued)**

Fall 2017 Semester

September – December 2017

Rider University

Tiffanie H. Rosati

Anastasia

Melissa D'Ambrisi - Psychologist

William Patterson University

Valeryia Krumkachova

Anastasia

Denise Woolley - Teacher Grade 3

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

Motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (I2).

Ayes (9), Nays (0), Absent (0)

2. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. **RECOMMENDATION FOR TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION FOR 2016-2017 SCHOOL YEAR**

I recommend the Board approve/ratify the termination of placement and transportation for the 2016 - 2017 school year for the following out of district students:

CHILDREN'S CENTER OF MONMOUTH
NEPTUNE, NEW JERSEY

Tuition: \$52,912.80/Student

Transportation

Effective Date: 4/18/2017

ID#: 9233452982, classified as Eligible for Special Education and Related Services

CPC/HIGH POINT ELEMENTARY SCHOOL
MORGANVILLE, NEW JERSEY

Tuition: \$64,796.40/Student

Transportation

Effective Date: 3/10/2017

ID#: 2433870949, classified as Eligible for Special Education and Related Services

I. STUDENT ACTION (continued)

5. CORRECTIONS/REVISIONS TO MINUTES

I recommend the Board approve the following corrections/revisions to minutes indicated:

March 29, 2017

Extended Year Services - Summer 2017

Read: 8:30 am -12:30 pm. This should have read: Hours: 8:15 am - 12:45 pm.

Read: Bus Aides salary \$9.97/hr./\$199.40/wk. This should have read: Bus Aides salary \$9.97/hr./\$314.20/wk.

Conferences

Angeline Harris, Hand in Hand Program Manager, to attend Coalition of Infant/Toddler Education 32nd Annual Conference sponsored by Coalition of Infant/Toddler Education (CITE) to be held Harrah's Conference Center, Atlantic City, NJ on April 8, 2017 (ACCT#: 11-800-330-500-060-12-44) at a cost not to exceed \$201. This should have read not to exceed \$270.00.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

DISCUSSION

New Jersey School Board Association Workshop - October 23, 2017 through October 26, 2017

Mr. Genovese stated that the workshop this year will be 4 days, 3 nights beginning Monday, October 23, 2017. Several Board members stated that they are interested in attending, 2 members were undecided stating that they would reach out once their decision is made.

Board of Education and Superintendent's evaluation

Board member discussion centered on the timing of the evaluations for the Board and the Superintendent. It was decided that for the May agenda meeting we would move the Finance Committee meeting to 5:30 P.M., and move the Board meeting to 6:00 P.M. where the first hour would be devoted to the Board goals and the Superintendents evaluation with the final summary being prepared in time for the June Board meeting.

K. ADJOURNMENT – 8:35 P.M.

There being no further discussion, motion was made by Mr. Covin, seconded by Mr. Parnell and carried by roll call vote that the Board adjourn the meeting at 8:35 P.M.
Ayes (9), Nays (0), Absent (0)